

## Doors, Windows & Dryer Vents 2021/2022

Last inspection 4/27/22

Unit	Door Paint	Door Frame	Door Replace	Storm Door	Storage Door Paint	Window Paint	Window Frame	Window Replace	Window Black	Dryer Vent Replace	Work Order	scheduled/date	Notes	completed	Pictures
3110		Need 1st Letter 4/27/22 - sent 5/6				X-Send poorly painted letter							4/27/22 Inspected by Stephanie-window needs to be repainted, added door frame 3/28 Lou checked - it's painted but poor job. 3/15/22 Wade painted. Owner said they got the final notice. 3/17/22 - received an email from the owner, A. Borowski... please be advised that the window frame was painted a couple of months ago by Wade Gildersleeve		
3127								X					4/27/22 Inspected by Stephanie-Door not in as of this date. Door is on order with SJD&W		P
3217						X							4/27/22 Inspected by Stephanie-Needs to be painted. Schedule with CertaPro.		
3304	X					X					#207	CertaPro	4/27/22 Inspected by Stephanie-Schedule with CertaPro 3/23 w/o submitted - Certa-Pro to paint door & window		
3306	X			X-Paint		X							5/6/22 Owner pickedd up paint 4/27/22 Inspected by Stephanie-Door looked good, will mark as complete. Storm door looks ok-will mark as complete. Window paint is needed. Scheduling with Certa Pro. Will Paint when snowbird leaves in May		
3314	X	Needs 1st Letter - sent 5/6		Needs 1st Letter - sent 5/10		X						A1 Painting	5/5/22 1st Owner needs to paint or remove the storm door 5/4/22 David checked and said that door jamb & window both need paintig *Storm doors we don't paint but it does look bad. . 4/27/22 Inspected by Stephanie-schedule withdow with CertaPro. Asked David to reinspect door-notes not clear, 1st letters needed for door frame, & storm door.	6/28/22 Window	

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3317									Need 1st Letter - sent 5/10				4/27/22 Inspected by Stephanie-Need neutral color on back of curtain		
3322						X			Needs 1st Letter - sent 5/10				4/27/22 Inspected by Stephanie-Window needs to be painted, add window black		
3326	X												4/27/22 Inspected by Stephanie-Door was not painted properly-requesting a re-do by CertaPro. Butch allen requested work order for painting. Currently shooting for 2/6--2/8 CertaPro painters completed 2/21/22		
4106	X	X									EB116598		4/27/22 Inspected by Stephanie-needs to be painted, frame & door. Owner called to request we paint WO issued		
4201	X	X									#209		4/27/22 Inspected by Stephanie-Door & Frame need to be painted. 3/23 w/o submitted - Certa Pro to paint door. 1/25 Owner thought door was just painted last year, but is giving permission for it to be painted. W/O done.		
4301			X-White							X-Glue top corner			4/27/22 Inspected by Stephanie-Appears to be a new door and needs to be painted. Dryer vent cover is loose on top right corner. Either needs to be glued, screwed or replaced.		
4302	X												4/27/22 Inspected by Stephanie-Not completed 3/28 Lou checked - still needs paint. David said door was fine-might want to wash it down.		
4303	X-White										#217		4/27/22 Inspected by Stephanie-scheduling with CertaPro 3/24 w/o submitted - paint exterior door. 3/11 Stephanie spoke with owner, he wants us to do work, w/o to be submitted by Stephanie		

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4308			X	X							#210		<p>4/27/22 Inspected by Stephanie-Schedule with CertaPro-Maintenance to remove storm door. 3/24 Stephanie responded to Mr. Meisel's email... We have a work order for you to remove the storm door for \$100 and repaint the door for \$80. The door will be sanded and repainted and hopefully this will remedy the problem for some time. When you do purchase a door, just know that it does not have to be a metal door, it can be fiberglass. St. Johns Door &amp; Windows can point you in the right direction.3/22 Pictures were taken the end of February 2022. 3/22 Mr. Meisel called, he wants to know the date of when the pictures were taken that was sent to him in the "Final" Door violation letter. Also, he asked that the storm door be taken off last year and it wasn't.</p>		P
5123	X	X								X			<p>4/27/22 Inspected by Stephanie-Door &amp; Frame need to be painted-Frame is a new request 3/28 Lou checked - needs door painted. Dryer Vent was replaced Jan 10 prior to closing on Feb 1. Paper spreadsheet shows an "X" for Door Paint &amp; was noted on Final Letter. Ellen sent email to real estate company on 3/17 - "maintenance has paint in stock and can provide to owner to use". Second email from Ellen noted the door painting should have been closed out and the letter shouldn't have included the painting.</p>		

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5218	X Needs touch up					X							8/11/22 Scheduled for touch up Job on door ok'd by Erik but when Bruce was to do job owner Marissa said she painted door & would do the touch-up job herself as she had painted it originally. 4/27/22 Inspected by Stephanie-Door ok, bottom could be touched up.		
5222	X										#203		4/27/22 Inspected by Stephanie-Need to schedule 3/22 w/o submitted - scheduled with Certa Pro to paint front door. Also noted in TOPS. 3/22 - Ellen sent email to Stephanie requesting a work order be done to paint the door. 1/27 Owner wants door painted by us.		
5223			X								DE116549	CertaPro upon installation	4/27/22 Inspected by Stephanie-As of this date, no door installed-Call owner to inform. SJW&D 4/1 to install - then we paint		P
5224	Needs 1st Letter 4/27/22 - sent 5/6												4/27/22 Inspected by Stephanie-Door is white		
6302	X			X-see note							EB116584		4/27/22 Inspected by Stephanie-Door complete-Screen door needs a touch-up 3/11 Certa Pro to come out to paint as per Stephanie's email. 1/10 owner called to request that we paint the door int & Ext and also remove the storm door (don't remove??)		

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6303			X	Needs 1st Letter - sent 5/10									CertaPro upon installation 5/9/22 Bill Miller from Coldwell Banker requested paint on the owner's behalf today. 4/27/22 Inspected by Stephanie-Storm door needs to be removed or replaced. 1st letter needs to be sent for this. 3/23 Spoke with the owner, D. Quarnstorm, he has an order in with SJD&W for a new door. Unfortunately, doors are back ordered so it will not be installed until June/July 2022.		P
6305	X		X-not needed at this time	Needs to be cleaned									CertaPro 4/27/22 Inspected by Stephanie-Needs to be painted, not replaced. Add 1st notice to clean storm door window. 3/28 Lou checked - not done		
6306			X	Needs 1st Letter-see note - sent 5/10									4/27/22 Inspected by Stephanie-Door did not appear to need replacing. Painting completed. Storm door needs to be touched up. 4/1 owner informed us that the door was painted on 3/29/22. 3/28 rec'd email from owner, will paint door by first week of April. 1/18 Mr. Blanton came into the office to get SJW&D info. 3/15 Owner received final notice from Ellen in writing to replace the door. Owner disagrees. Asked owner to reply back to Ellen's letter by email stating their disagreement.		P
7106	X		X-See 4/27 Note	X-See 4/27 Note - sent 5/10									4/27/22 Inspected by Stephanie-Both door paint & door replace marked. Suggest washing the frame & door. The storm door either needs to be painted or replaced.		P
7107	X											A1 Painting	4/27/22 Inspected by Stephanie Schedule with CertaPro 3/28 Lou checked - needs paint	Completed 6/21/22	

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8102			X		X-See Note Need 1st Letter for Door Replacement - sent 5/10					X	#211		4/27/22 Inspected by Stephanie-I recommend not painting, but replacing the storage door. The wood is peeling up on the top and bottom of the exterior door. 3/23 w/o submitted - paint storage door, dryer vent cover & paint door once arrives for installation. Ms. McConnell called to get info about SJW&D 3/18 Owner called and said door is on order with SJWD. Owner also req we put in w/o for storage door.		
8110	X				X						Work Order Needed	CertaPro	4/27/22 Inspected by Stephanie-Storage door needs to be painted, main door complete-Schedule storage door with CertaPro. 3/28 Lou checked - door done but the storm door needs paint. Hand written work order 1/25 Door already painted	2/21/22	
8113	X-See 4/27 note					X					#212	CertaPro	6/27/2022 - Courtesy Letter sent for Replacement of Entry Door. 4/27/22 Inspected by Stephanie-Door & frame Need to be painted-Recommend replacement instead. 3/23 w/o submitted - Ceta Pro to paint front door. 3/22 - Ellen asked Stephanie to make sure a W/O is created to paint the door. 3/21 - We are waiting on the office to get in the paint for the door. 3/16 - waiting to hear from Stephanie that a work order has been submitted. 3/7/22 Owner emailed requesting we schedule front door for painting. Handwritten w/o put in D&W file.	7/12/22	P



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*	on order		
SD	storm door		
SD1	storage door		
	2020 door paint		
	repeat		

Note all windows are 2nd BR Windows